

<b>DIVISION OF MINERAL MINING PROCEDURES MANUAL</b>		<b>PROCEDURE NO.</b>	3.1.00
		<b>ISSUE DATE</b>	7/7/97
<b>SUBJECT</b>	General Procedures for Reclaiming Orphaned Land Sites	<b>Section</b>	Orphaned Lands
		<b>Last Revised</b>	2/24/98

**OBJECTIVE AND INTENT:**

**PROCEDURES:**

1. Orphaned Land sites are identified via complaints from citizens, government agencies, DMME personnel and data bases. Complaint investigations are initiated within 5 days of notification. Inventories are conducted on a watershed basis using the Non Point Source (NPS) Protocol.
2. Project Manager and/or the NPS Coordinator initiates a site investigation.
3. Project Manger and/or NPS Coordinator prepares site investigation report based on a comprehensive environmental and public health and safety analysis of the site. Data is compiled on the Orphaned Mined Land Site Investigation Report. The Inventory information is entered into the inventory system currently located on individual PC's.
4. Project Manager completes an Orphaned Land Advisory Committee Review Report and slide documentation to present to the Orphaned Land Advisory Committee (OLAC) at the annual meeting.
5. Project Manager plans and organizes the annual OLAC meeting complete with tour of selected new or reclaimed sites, in various areas of the state.
6. Inventoried sites are reviewed with OLAC, utilizing the site investigation report, slides and other pertinent information. The sites are prioritized by OLAC on the Orphaned Land Analysis Report.
7. Once the OLAC has prioritized the sites, "A" priority sites which have not been reclaimed are selected for reclamation. The sites are then surveyed, mapped, further studies conducted as appropriate, and a plan of reclamation is established by the Project Manager. Consents of Entry are obtained on sites to be reclaimed.
8. Required permits and approvals are obtained as required including but not limited to:
  - Corps of Engineers
  - Virginia Marine Resources
  - Department of Historic Resources
  - Natural Heritage
  - Department of Environmental Quality
  - Chesapeake Bay Local Assistance Authority
  - Virginia Department of Transportation
  - DMME personnel
9. Adjacent landowners, government agencies, citizen groups, and other stakeholders are consulted and kept informed of the reclamation of a site.
10. The sites to be reclaimed are then contracted out as per the administrative procedures; and in compliance with the Virginia Public Procurement Act.